

PAMBER PARISH COUNCIL

Minutes of a meeting of Pamber Parish Council held electronically (due to the Coronavirus Pandemic Restrictions) on Thursday, 9th April 2020 at 7.30pm.

Present:

Cllr. C. Goss (Chairman)
Cllr. S. Greaves (Vice Chairman)
Cllr. R. Gardiner
Cllr. P. Kingston
Cllr. R. Lissmann
Cllr. D. Quilter
Cllr. M. Stephens
Cllr. J. Tyson
Cllr. T. Young
EA Knight (Locum Clerk)

Apologies:

Borough Cllr. S. Mahaffey
Cllr. G. McGarvie

53/20 Declarations of Interest.

Register of Interests: councillors were reminded that any changes must be reported to BDBC.

Cllr. Young declared an interest in item 63/20b and took no part in the discussion.

54/20 Minutes of the last meeting.

The minutes of the last meeting were approved and signed as a true record.

55/20 Matters arising and not appearing elsewhere on the agenda.

There were no matters arising.

56/20 Public Participation.

No matters were raised.

57/20 Planning.

a) Planning Applications:

20/00643/ROC: Variation of condition 1 of Planning Permission 19/01433/FUL to amend the approved plan numbers to allow changes to the approved garage Plum Trees Green Lane Pamber Green.

No objection

T/00133/20/TPO: Prunus: Fell. Hazels: prune.
Hedgerows Silchester Road Little London.

No objection

19/02278/PIP: Land At Berry Court Farm New Road Little London.

Application for Permission in Principle for the erection of 4 no. dwellings

Objection: The council wished to reinforce the objection to this application and the amendment.

1] The development was outside the settlement boundary and so extended it.

2] No local need.

3] Loss of green space.

4] Utility services were not sufficient in capacity to take the additional load. The site was adjacent to a flood risk area. Surface water drainage in the area was

disposed of through soakaways. This would increase ground water levels and therefore add to the flood risk in the location.

5] Increase in traffic would have a detrimental effect on the rural infrastructure.

20/00661/FUL: Erection of light industrial building (mixture of B2/B8 Use) subdivided into 3no. units

Greenacres Nursery, Aldermaston Road Pamber Green

No objection but comment on hedgerow and buffer zone.

20/00841/HSE: Erection of timber frame car port

Zenda Aldermaston Road Pamber End

No objection.

b) Planning Decisions:

20/00238/HSE: Erection of front porch and pitched roof to existing flat roofed garage. Installation of render and timber cladding to all elevations

Ringwood Bramley Road Pamber End

GRANTED

20/00267/HSE: Proposed single storey side extension following demolition of existing conservatory

1B Church Road Pamber Heath

GRANTED

19/03028/FUL: Change of use of land from equestrian to residential and erection of 1 no. 4 bed dwelling following demolition of 3 existing stables.

Pamber Green Riding School New Road Pamber Green

GRANTED

c) Application Withdrawn:

20/00035/LDEO: Certificate of lawfulness to confirm that the development permitted under 17/00667/FUL has been lawfully commenced on site

Land Adjoining Wayside Silchester Road Little London.

Application withdrawn.

d) **SHELAA:** It was noted that the meeting planned for 4th April had been cancelled due to the current restrictions. A report would be published on the website.

58/20 Finance

a) Cheques for payment:

Ref	Payee		£
1613	HMRC	Tax & NI: 888.75	888.75
1614	Display Signs	Gate signs	144.00
1615	Elancity UK	SID	2326.92
1616	J. Tyson	Office 365 subscription	79.99
1617	RC Saunders Ltd	Lengthsman Invoices: 6812;6813; 6814; 6821	1993.20
1618	S. Greaves	ZOOM subscription	14.39
1619	LS Browne	Salary March/April	

1620	C. Goss	Recorded delivery postage: 5.70 Courier Services- 15.59	21.29
1621	DM Payroll Services Ltd	HMRC and NEST admin 2020/21	141.00
1622	R. Pasliotta	Lengthsman Invoices for Tadley & SSJ	198.75

b) Income received since the last meeting:

			£
9.3.20	Lloyds Bank	Interest March	1.23
13.3.03	Hampshire CC	County Cllr. Grant	800.00
13.3.03	M. Biggs	Allotment rents	525.00
			1326.23

c) Bank Balances

Treasurers Account: no update.

Business Account: as at 9.3.20 - £32,000.14

d) Bank Mandate

The chairman reported that although the application to vary the cheque signing mandate had been sent to the bank on 11th March by recorded delivery, no action had been taken by the bank. However, the chairman had negotiated the transfer of £10,000 from the Business account to the Treasurers account to alleviate the cash flow problem caused by the lack of action on the mandate variation.

59/20 Neighbourhood Plan update.

The report submitted by Cllr. Greaves was noted and would be published on the website. The Steering Group would continue to work despite being unable to meet in person.

60/20 I.T matters.

Cllr. Gardiner recommended that the council continued to update the parish website with information regarding the coronavirus pandemic.

Councillors agreed to use ZOOM for the May meeting.

Cllr. Kingston suggested that there should be video conference training for councillors before the May meeting.

61/20 Police matters

Cllr. Gardiner recommended that councillors continued to monitor the updates.

62/20 Highway matters

Councillors noted the report from Cllr. Greaves regarding bollards at the junction of New Road and the A340. Cllr. Greaves did not consider that the matter had been resolved satisfactorily and had asked the county councillor for comments.

63/20 Open Spaces to include new grass cutting contract.

a) Grass Cutting Contract.

Tenders for the grass cutting contract were considered by councillors.

Resolved: To accept the tender submitted by Triangle Management, Beenham. This would be a 3 year fixed price contract with fortnightly visits from March to October each year and would include 16 fine cuts, 2 cuts of the Wild Flower Area and 1 cut each of the Rough Grass and Shrub Beds/Thicket Planting, weed killing (hand and spraying) and hedging. Monthly visits would be made from November to February to include leaf blowing. It was agreed that site reports would be provided periodically. The annual cost of the contract would be £8,600 plus VAT. The total cost of the contract would be £26,100 plus VAT.

b) Repairs at Pamber Park.

Cllr. Young declared an interest in this item and took no part in the discussion.

i) Allotment Fence: a quote from DS Saunders Ltd had been received for the repair of the fence.

Resolved: To approve and accept the quote of £350+VAT from DS Saunders Ltd. to remove the damaged allotment fence and replace with new.

ii) Potholes in the track leading to the allotments: A quote from DS Saunders Ltd for the repairs had been received.

Resolved: To approve and accept the quote of £150+VAT from DS Saunders Ltd. to repair the 5 potholes in the track leading to the allotments

c) Pamber Park

The chairman reported that there was a significant sum of \$106 money (approximately £16,000) which was to be spent on Pamber Park. The chairman had spoken to an officer from Basingstoke and Deane Borough Council and had been told that some £10,000 plus must be spent on improving access to the park and the balance could be spent on recreation/leisure equipment.

Improving the access could not be a straightforward repair to the path but could perhaps involve the replacement of the current gravel paths with a surface which would allow wheelchair access. The chairman would meet the officer on site to discuss the matter once the coronavirus restrictions had been lifted.

Cllr. Gardiner commented that the Park was reasonably dry at present so work on the footpaths could commence.

64/20 Borough and County Councillors' Reports

County Cllr. Vaughan: A written report had been received from the county councillor. Items raised included the need for people to waste less. It was still not clear whether some HWRCs would be re-opened. There was some discussion regarding the feasibility of being able to maintain social distancing if sites were re-opened and the impact it would have on staff. Hampshire CC continued to work with district councils to maintain kerbside collections.

Borough Cllr. R. Gardiner: the borough councillor reported that the grey bin collections would be made fortnightly from April 20th. Garden collections had been suspended. All meetings for councillors had been cancelled. Cabinet Members were managing their portfolios with officers. There were still a few planning applications being submitted but no Development Control meetings were being held at present.

The council was working on holding virtual meetings using Zoom but there were no details yet.

Pamber Forest was proving a popular site for walking and could be busy at peak times. Cllr. Gardiner emphasised the importance of staying at home over the Easter Weekend or the exercise hour could come to an end which would be bad news.

65/20 Reports from Parish Council Representatives: -

- a) Pamber Forest Advisory Committee: no meeting.
- b) Basingstoke and District Association of Town and Parish Councils: no meeting. Cllr. Gardiner will attend meetings.
- c) The Memorial Hall, Pamber Heath; no meeting.
- d) St. Stephens Hall, Little London: Cllr. Lissmann reported that the hall was available as a distribution point during the crisis.
- e) AWE Local Liaison Committee: no meeting
- f) Hampshire Association of Local Councils: no report.
- g) BDBC Parish Liaison Meeting: no meeting

66/20 Correspondence.

BDBC: Coronavirus Update

HCC: Hampshire 2050

HCC: Parish News March 2020: Briefing 16; 17

HALC: Parishes in Bloom

HALC: Coronavirus Briefing: Updates and 5; 11; 13; 14

HALC: Briefing - Coronavirus COVID 19

HALC: Annual Conference – Postponed

Neighbourhoodalert: Child Exploitation Awareness Day

Neighbourhoodalert: A Policing Model Fit For the Future

Neighbourhoodalert: Burglary 18/03/2020

Neighbourhoodalert: Scams/Fraud

Royal British Legion: Survey.

KeepBritainTidy: Coronavirus Update

Parishonline: Newsletter

County Cllr: March Report

BDAPTC: Notice of Cancellation of Meeting.

Sovereign Housing: News

Royal British Legion: Covid 19 Update

ICO: Covid 19 and Data Protection

Numerous Covid 19 updates from various sources all of which have been circulated to councillors.

67/20 Date of next meeting to include consideration of possible methods of communication.

Councillors noted that government restrictions currently prohibit Annual Meetings and Annual Parish Meetings being held electronically.

Resolved: The Annual Meeting will be postponed until the current government restrictions are lifted and it can take place in public. Consequently, officers will remain

in post until the meeting can take place.

Guidance regarding the Annual Parish Meeting was awaited.

The monthly meeting of Pamber Parish Council will be held at 7.30pm on Monday, 11th May 2020 by 'virtual' means. Details of how parishioners can observe and take part in such a meeting would be published.

68/20 To consider staffing matters.

The chairman updated the council on the current situation regarding: the appointment of a new clerk; the current situation regarding the submission of the AGAR 18/19 and 19/20; the position regarding the documents and items not yet received from the previous clerk; the work carried out by the locum clerk.

The meeting closed at 9.30pm