

PAMBER PARISH COUNCIL

Minutes of the monthly meeting of Pamber Parish Council held at Pamber Heath Memorial Hall on Monday, January 14th 2020, 7.30pm.

Present:

Cllr. C. Goss (Chairman)
Cllr. S. Greaves (Vice Chairman)
Cllr. D. Quilter
Cllr. J. Tyson
Cllr. G. McGarvie
Cllr. P. Kingston
Cllr R. Gardiner
Cllr. R. Lissmann
Cllr T. Young
Cllr M. Stephens

Apologies :

Borough Cllr S. Mahaffey
County Cllr R. Vaughan

Locum Clerk : Christine McGarvie

9 members of the public were present

001/20: Declarations of Interest.

Councillors are reminded that any changes should be reported to BDBC.

002/20: Minutes of the last meeting.

176/19 – Cllr McGarvie asked that the minute be altered to show that he raised concerns that the level of earmarked reserves was too small and had to be allocated correctly. Also, that Cllr McGarvie recommended that the remainder of the balance of reserves be put in an earmarked reserve for the village hall.

The Parish Council agreed that these changes should be made to the minutes. Cllr Goss signed the minutes subject to these changes.

178/19 Cllr Tyson pointed out that Events 2020 was not on the agenda for the January meeting.

The following actions from the last meeting have been dealt with :-

- 1.) Add action list to the minutes
- 2.) Order a new front for the noticeboard. David Saunders is installing a Perspex front as the manufacturer was unable to supply a replacement front.
- 3.) Add the budget to January's meeting.
- 4.) Write a letter expressing support for the lengthsman scheme.
- 5.) Ask the police to attend the next meeting-this has not been possible but one of the PCSOs will try and attend in February.
- 6.) Obtain extension for application 19/03225/FUL

003/20: Open Forum

A resident pointed out that the bollards on either side of New Road at the junction of the A340 need to be replaced. Clerk to raise with highways.

A resident requested that the hedges in car park be trimmed. Clerk to ask the maintenance contractor to carry out this work

004/20: Planning

19/03225/FUL- Erection of 1 no. 5 bed dwelling with associated parking and new access Land adjacent to Ramblers, Aldermaston Road, Pamber End

The Parish Council resolved to **object** to this application for the following reasons

- The development would erode the green corridor between Pamber End and Pamber Green and lead to coalescence of the two settlements
- The erosion of the green corridor will have an adverse effect of flora and fauna of the area and would diminish the buffer zones linking Ancient woodland, Priority Habitat Inventory land and SSSI areas[Prince's Grove; Wigmore Farm; Pamber Forest]
- There would be further pressure on existing services
- There would be an increase in traffic on the A 340 Aldermaston Road
- This development is outside the defined settlement boundaries. There is no justification for housing in the country side

19/03420/HSE- Erection of a detached triple car port with log store (alternative to scheme approved under 17/00231/FUL). Ramblers, Aldermaston Road, Pamber End
The Parish Council resolved **not to comment** on this application.

19/03426/HSE- Installation of new window to side elevation, replacement front windows and installation of weatherboard cladding to front dormer.57 Pelican Road, Pamber Heath

Cllr McGarvie declared an interest in this application as a close neighbour and did not take part in the discussion or vote.

The Parish Council resolved to respond with **no objections**.

T/00537/19/TPO- T1 Oak: reduce lower canopy and balance T2 Oak: fell T3 Ash: prune and balance T4 Oak: fell. 35 Silchester Road, Pamber Heath

Cllr Tyson advised that she had no objection to the application. The Parish Council resolved to respond with **no objections**.

19/03190/FUL - Erection of a detached dwelling and carport with alterations to an existing access following demolition of stable blocks and removal of enclosed manege. Land adjoining Benmore, Frog Lane, Little London

The Parish Council resolved to **object** to the application for the following reasons

- This development is outside the defined settlement boundaries. There is no justification for housing in the countryside

- Over development of the plot.
- The erosion of the green corridor will have an adverse effect of flora and fauna of the area and would diminish the buffer zones of Priority Habitat Inventory land, Ancient woodland and SSSI areas [Kingham Copse; Bridle's Copse; Pamber Forest]
- There would be further pressure on existing services
- Frog Lane is a narrow county lane and would suffer from the additional traffic movement.

Planning decisions

19/02330/FUL Erection of 1 no. new dwelling Land at Ref 462026 159258 New Road, Little London REFUSED

19/02420/TWRN Prune back branches over driveway. 58 Burney Bit, Pamber Heath. APPROVE (Borough fund)

19/02818/FUL Erection of a two storey office. Greenacres Nursery, Aldermaston Road, Pamber Green GRANTED

19/02819/FUL Erection of a new storage building. Greenacres Nursery, Aldermaston Road, Pamber Green GRANTED

Licence application

Cllr Gardiner reported that a new Street Trading Consent application 19/03398/FSTRAD had been received for 'Smokin Street Food' to sell pizza on Mondays from 1600 to 2130hrs outside of the Pelican Pub in Pamber Heath. Cllr Goss declared an interest and did not take part in the discussion or vote.

The Parish Council agreed that the application should be supported. Clerk to send letter of support to Basingstoke and Deane Council.

005/20: Finance.

| | |
|--|------------------|
| Business Account | 31997.47 |
| Treasurer's Account | 11608.07 |
| Fixed Term deposits Made up of the following: £20,000 invested every six months, due to mature May 2020 £20,000, due to mature June 2020 £15,000, due to mature March 2020 | 55000 |
| BDBC Loan account | 591.37 |
| Balance as of 10.01.2020 | 99,196.91 |
| Less lengthsman funds for other | 9152.10 |

| | |
|---------------------------------|------------------|
| parishes | |
| Balance of Pamber funds. | 90,044.81 |

a) Cheques for payment

| | | |
|-----------------|--|--|
| | | |
| RC Saunders | Lengthsman tasks (invoices 6773, 6774, 6769) | 997.20 (108, Stratfield Saye, 816.00-pamber 73.20-bramley) |
| Miss L S Browne | Salary and expenses November | |

Cllr Gardiner proposed that the payments should be approved. Cllr Kingston seconded and all voted in favour.

b) Income received since the last meeting

| | | |
|--------|----------|--------------|
| Lloyds | Interest | £1.78 |
|--------|----------|--------------|

Cllr Gardiner stated that he could not recommend that the accounts for 2018/19 be approved. It was agreed that this should be an agenda item for the February meeting.

006/20 To consider the budget 2020-21.

It was agreed that the budget for St. Stephens Hall would be increased by £500 to £2500. It was also agreed that there should be two separate line items in the budget for this. £1500 would be for running costs as a grant and £1000 for repairs to St. Stephens Hall.

Cllr Greaves asked whether an amount could be added to the budget for environmental projects such as tree planting. Cllr Gardiner indicated that Basingstoke and Deane Borough Council have appointed an officer for environmental projects and suggested that the Parish Council await the outcome of this new role as there maybe grant funding available. It was agreed that £1000 could be earmarked in reserves for environmental projects.

It was agreed to leave £1000 in the budget for Pamber Heath memorial hall.

The budget shows a projected loss of £2393 and this will increase by £1100 if the lengthsman scheme does not continue.

Cllr McGarvie proposed that the precept be increased to £28500 and this was seconded by Cllr Young. 5 councillors voted in favour.

Cllr Gardiner proposed that the precept remain at £28,000 and this was seconded by Cllr Lissman. 4 councillors voted in favour.

The Parish Council therefore resolved to request a precept of £28500 for 2020/2021. The precept request from was duly signed.

Earmarked Reserves

The earmarked reserves were then discussed and the following table shows what was agreed.

| | Earmarked reserve |
|----------------------------|--------------------------|
| Bus Shelters maintenance | 1200 |
| Speed Indicator Device | 1000 |
| Traffic calming | 5000 |
| Tennis Courts maintenance | 12000 |
| Office Equipment | 1200 |
| Play Equipment | 2000 |
| Notice Boards | 1000 |
| Works to trees | 1000 |
| Legal Expenses | 5000 |
| St Stephens Hall roof | 4000 |
| Village gates | 2000 |
| Neighbourhood plan | 5500 |
| Lengthsman scheme | 3000 |
| Pamber heath memorial Hall | 10000 |
| Website/social media | 2000 |
| Environmental projects | 1000 |
| | 56,900.00 |

It was agreed that the remaining reserve would be held as an operating reserve.

It was agreed that the Parish Council would wait another month to see if the SID promised by AWE is received and if not, a decision will be made at the February meeting on whether to go ahead and purchase one from reserves.

Clerk to check whether the Parish Council's insurance already includes legal expenses cover in particular in the event of an illegal encampment.

007/20: Neighbourhood Plan update

Cllr Greaves provided an update on the Neighbourhood Plan. There has been a 10% response rate to the survey which is good compared to the average response rate of 2%. The results are being forwarded to the consultation Plan Et for them to collate. The survey will be going out to schools and local clubs in the next month.

The next phase will be to make policy suggestions based on the outcome of these surveys.

Cllr Greaves has provided a budget for the Neighbourhood Plan which includes a contingency of £1000.

008/20 : Meetings 2020.

It was agreed that the April meeting should be rescheduled to the 6th April. Clerk to change the hall booking.

009/20 Information Technology matters

Cllr Kingston had provided information on iBabs, an application to help reduce the Parish Council's use of paper. It was agreed not to proceed with this suggestion.

The Parish Council decided that in future the Clerk would not be asked to print copies of the notes for councillors. Clerk should only print the copy of the minutes to be signed and agendas for the public. It will be up to councillors to bring their own version of notes and supporting papers either electronically on their own devices or print copies themselves if necessary. Clerk will be required to send the notes to councillors well in advance of the meeting in order for this to be feasible.

010/20: Police matters

The Clerk has asked a police representative for the area to attend a parish meeting as soon as schedules permit.

There has been an update from the Police on the recent spate of ball bearing attacks along the A340 and in Tadley itself. There have also been incidents of fireworks being thrown at pedestrians. The police have asked residents to contact them with any information or CCTV footage that could help catch the perpetrators.

Cllr Gardiner stated that there is a meeting scheduled next week between the Borough Council and the Police to discuss these incidents and he will ask whether the Parish Council can send a representative.

011/20: Highway matters

Cllr Greaves and Cllr Goss met with Mandy Ware from Hampshire County Council (HCC) highways to discuss both the village gateways and the A340 junction with Bramley Road.

The possibility of having 30mph repeater signs painted on the road and dragons' teeth was discussed. The possibility of reducing the speed limit on the A340 at this point to 30mph was also discussed but thought to be unlikely to be agreed. HCC will be providing an estimate of the cost of 30mph repeater signs and dragon teeth. Mandy confirmed that a SID could be put up on the A340 and that extra information such as traffic counts and records of minor incidents would also be useful in supporting the case for changes to the junction. Cllr Greaves therefore asked residents to keep a record of any minor incidents at the junction and to let the Parish Council know about them.

Cllr Greaves has sent a report to councillors with proposals for the locations of village gateways. It was agreed that the gateway on the A340 entering Pamber Green should be moved back to near Skates Lane. The list of locations will now be sent to Hampshire County Council Highways for their approval and to obtain an itemised quotation for installation from their sub-contractor.

012/20: Open spaces to include litter picking.

The Clerk has sent in a request applying for the grant to hire a litter picker. Basingstoke and Deane Borough Council has asked for evidence that this would be beneficial to the Parish. Cllr Goss asked all councillors to take photos of any areas of litter in the Parish as evidence.

Cllr Tyson reported that there is a bench which needs repair work. Clerk to ask the lengthsman to repair the bench. Cllr Goss to install the plaque on the bench.

Cllr Greaves asked for clarification of what posters can be put on parish noticeboards. It was agreed that posters for local groups, which are not commercial, can be put on the noticeboards. The keys for the North Ward noticeboards are held by Cllr Goss and the South Ward noticeboards by Cllr Greaves.

013/20: Borough and County Councillor reports.

County Cllr. Vaughan and Borough Cllr. Mahaffey sent their apologies. Cllr. Vaughan has provided a report which is on the website. Cllr Goss read out some of the key points from the report.

Borough Cllr Gardiner reported that Lucy Martins has been appointed as a new officer dealing with Climate Change issues. There will be a small amount of funding available to fund projects in this area.

Borough Cllr Mahaffey has been raising awareness of the Calleva Society and the appeal related to the traveller's encampment in Silchester. The deadline for responding the appeal consultation is 13th January. It was agreed that the Parish Council should resubmit the original objections to the application.

The B&D element of a band D Council Tax charge will increase by £5 a year for 2020/2021

Cllr Gardiner outlined a number of new sites in the South Ward which have been included in the new Strategic Housing and Economic Land Availability Assessment (SHELAA). These sites do not meet current planning policies but the policies are due to be reviewed. The document is available on the BDBC website.

<https://www.basingstoke.gov.uk/SHELAA>

Planning applications for locations East of Basingstoke are on hold because of the ongoing issue of nitrate run off into the Solent. This and other issues may mean that the local land supply target will not be met until 2022.

014/20: Reports from Parish Council Representatives: -

- a) Pamber Forest Advisory Committee. No meeting.
- b) Basingstoke and District Association of Town and Parish Councils. No meeting

- c) The Memorial Hall, Pamber Heath.
Cllr Kingston stated that an initial estimate of the cost of the extension to the Memorial Hall has been given but they are now seeking a more accurate quotation from another developer. There will be a meeting at the end of the month to discuss the progress of the project.
- d) St. Stephens Hall, Little London. Nothing to report.
- e) AWE Local Liaison Committee. No meeting
- f) Hampshire Association of Local Councils – Nothing to report.
- g) BDBC Parish Liaison Meeting. – Nothing to report.

015/20 Correspondence.

Cllr Gardiner requested that a list of correspondence is put in the minutes.

016/20 Date of Next Meeting.

The next meeting of the Council will be held at St. Stephen's Hall on Monday 10th February 2020.

017/20 To consider staffing

The Parish Council resolved to exclude the press and public from the rest of the meeting in respect of confidential or sensitive information which is prejudicial to the public interest. Members of the Public were therefore asked to leave the meeting.

Confidential Minute: Further details of a confidential nature are contained in a minute which is attached to these minutes and held on file.