

PAMBER PARISH COUNCIL NOTICE OF MEETING

You are requested to attend the monthly meeting of Pamber Parish Council which will be held on Monday, 14th September 2020 at 7.30pm.

Due to Covid 19 and the government restrictions and advice, it will not be possible to hold a public meeting, however councillors will meet to consider the agenda by electronic means using the Zoom app. The Zoom Meeting Rules are shown below.

If any parishioner wishes to attend the virtual meeting, please request access by emailing clerk@pamber-pc.gov.uk at least 48 hours before the meeting. The link to the meeting will be sent out by email 24hrs before the meeting. If you wish to speak during Open Forum, please state this in your email and enclose a copy of what you wish to discuss in case the technology fails.

Any parishioner who does not have access to a suitable electronic device may submit any questions or observations regarding the agenda or matters that they would have raised during Open Forum by telephoning the Clerk on 07942637210 at least 48 hours before the meeting.

AGENDA

1. General Announcements
2. Apologies for Absence
3. To receive Declarations of Interest
4. Minutes of the Parish Council Meetings held on 13th July 2020, 27th July 2020 and 17th August 2020
5. Matters arising and not appearing elsewhere on the Agenda
 - a. Action tracker
6. Open Forum – To hear matters raised by members of the public
(NB: For non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)
7. County Councillor Report
8. Borough Councillor Report
9. Planning – as attached
10. Finance
 - a. To approve payments
 - b. To acknowledge receipts
 - c. To approve bank reconciliations against statements
 - d. To review and agree monthly budget to actual performance
 - e. To receive the internal audit report for 2019/20
 - f. To receive confirmation that the 2019/20 AGAR was submitted to the external auditors by the deadline date of 31st August 2020.
 - g. To receive confirmation that the Public Rights Notice in respect of access to the Parish Council's accounts was posted by the deadline date of 31st August 2020.
 - h. To consider grant request from Victim Support
 - i. Lengthsman Scheme – new bank account
11. Clerk Correspondence
12. Memorial Hall
 - a. Extension second fix estimated costs and potential contractors
 - b. Consider request by Impstone Pre-school to site a summerhouse/storage in the grounds
13. Neighbourhood Plan update
14. I.T. and Social Media matters
15. Highways matters
16. Open Spaces
 - a) S106 Money
 - b) Use of tennis courts
 - c) Daily Mail & Keep Britain Tidy Project
17. Reports from Parish Council Representatives
 - a) Pamber Forest Advisory Committee
 - b) Basingstoke and District Association of Town and Parish Councils
 - c) The Memorial Hall, Pamber Heath

- d) St. Stephens Hall, Little London
 - e) AWE Local Liaison Committee
 - f) Hampshire Association of Local Councils
 - g) BDBC Parish Liaison Meeting
18. Police and Neighbourhood Watch matters
 19. Date of next meeting – 12th October, 2020, venue or virtual to be confirmed
 20. Resolution – To exclude the public and press from items of a confidential nature that may require discussion of personnel, terms and conditions of tenders, legal proceedings or early stages of disputes in accordance with the Public Bodies - (Admissions to Meetings) Act 1960
 21. Items of a Confidential Nature

Signed: Chris Gunnell

Date: 8th September 2020

Pamber Parish Council

Planning - September 2020

Planning Applications for Consideration		
1	20/02035/HSE - Sunnyside Silchester Road Little London RG26 5EP Rear and Side Ground Floor Extension	
2	20/02064/FUL - Greenacres Nursery Aldermaston Road Pamber Green Tadley Hampshire RG26 3AF Erection of 3 no. dwellings with associated parking and access	
3	20/02131/LDPU - Silver Birches 9 Silchester Road Pamber Heath RG26 3EB Application for a certificate of lawfulness for a proposed use to operate a small childrens home within C3 use class	
4	T/00405/20/TCA - Wishing Well Cottage Winston Avenue Tadley RG26 3NS Eucalyptus Tree, Pollard from current estimated 80ft to 40ft. Reduce high branches in order to prevent damage to neighbouring properties.	
Ratify Decisions made during the month due to response deadlines		
1	None	
Approvals/Refusals/Withdrawals*		
1	19/03096/FUL – Pamber Farm Bramley Road Little London Amendment to original application	No objection Granted
2	T/00221/20/TCA - Wishing Well Cottage Winston Avenue Tadley RG26 3NS The tree is a goat willow. Proposed works are to cut down the tree and leave the stump.	No objection Raise no objection
3	T/00217/TPO – 25 Silchester Road Pamber Heath RG26 3ED 1 Oak prune	No objection Granted
4	20/01229/FUL – Stables at Rose Farm Bramley Road Little London RG26 5EY Conversion of Stables to 1 no. dwelling house	Objection Application Withdrawn
5	20/01449/HSE – amended application to include a shorter description version but includes the same works Willow Barn Aldermaston Road Pamber End RG26 5QN Retention of 3 no. existing double glazed french doors in drawing room. Retention of 2 no. kitchen roof lights. Removal of one existing roof light in upstairs ensuite.	Objection Application Withdrawn
Notifications*		
1	19/02278/PIP – Land at Berry Court Farm New Road Little London Application in Principle for the erection of up to 4 no. dwellings An appeal has been made to the Secretary of State against the decision of BDBC to refuse permission for the proposed development	Previous objection

Pending Applications*		
1	20/01080/FUL – Dunelm Silchester Road Little London Erection of no. 1 four bedroom dwelling to include formation of vehicular access to Silchester Road	Objection
2	20/00957/OUT – Land at Pamber Green Riding School New Road Pamber Green Outline application for erection of 2 no. dwellings	Objection
3	20/00637/FUL – Fairacre Bramley Road Little London Erection of garage block to rear of existing dwelling	No objection
4	19/03082/FUL – Land at OS Ref 460965 158882 Aldermaston Road Pamber End Erection of 1 no. dwelling and associated parking and garage	Objection
5	20/01509/HSE - Dunelm Silchester Road Little London RG26 5EW Erection of rear extensions and alterations	No objection
6	20/01417/FUL - Land Adjacent to Ramblers Aldermaston Road Pamber End Hampshire Erection of 1no. three-bed dwelling and associated parking and access (Amendment to approved planning 19/03225/FUL)	No objection
7	20/01244/HSE – Rehwise Silchester Road Little London RG26 5EP Erection of two storey side extension, single storey extension & front porch	No objection
8	20/01450/LBC – amended application for Listed Building Consent Willow Barn Aldermaston Road Pamber End RG26 5QN Retention of unauthorised works including three French doors to drawing room and two rooflights to kitchen. Removal of rooflight to first floor en-suite bathroom	Objection
9	20/01603/HSE Cornfields Bramley Road Pamber End Tadley Hampshire RG26 5QP Erection of extensions to include raising of the roof and orangery. Erection of detached garage and creation of new access	Objection
10	20/01640/FUL Land At OS Ref 462026 159258 New Road Little London Hampshire Erection of 1 no. new dwelling	Objection
11	20/01714/LDEU Wishing Well Cottage Winston Avenue Tadley RG26 3NS Certificate of lawfulness for the continued use of land as residential	No objection
12	20/01797/OUT Cottage Farm, New Road, Pamber Green, RG26 3AQ Outline application for the erection of 3 no. dwellings including access and layout	Objection
13	20/01849/HSE Roosters, Bramley Road. Pamber End Re-roof, extension and conversion of existing garage to form garden room	No objection
14	20/01883 FUL New Road, Pamber Green, RG26 3AG Erection of 1 no. 5 bed house following demolition of existing bungalow	No objection
15	20/01875/HSE Southbrook, Silchester Road, Little London, RG26 5EX Erection of side/rear extension and detached garage with studio	No objection
*Objections/no objections listed are the opinion of Pamber Parish Council only and do not reflect any submissions placed by members of the public or other bodies with Basingstoke and Deane Borough Council.		



Pamber Parish Council

Rules and Guidance for those attending Virtual Meetings using ZOOM

Pamber Parish Council has adopted the use of Zoom as a virtual Meeting room for the Parish Councillors and members of the public to participate in meetings.

It is necessary to set out a set of rules which both Councillors and the public should use and abide by to enable the meeting to run smoothly and orderly without confrontation or disruption from unwanted persons.

All virtual meetings will be recorded and will be made available to view 48hr after the meeting via the Parish Council website <http://www.pamber-pc.gov.uk/>

Request Attendance or representation at the Meeting

The Public can request attendance or representation at the meeting and will be able to raise issues during the Open Forum or Public Participation opportunities. Requests should be sent by email to clerk@pamber-pc.gov.uk by the Friday before the meeting. If you wish to speak in either Open Forum or Public Participation, you should enclose a copy of what you want to discuss. This will be used to represent your thoughts if the technology fails. We request you provide your Post Code as a means of verification.

To attend the meeting, a PC, Mac or internet enabled device will be required. Phone enquires/observations can be made prior to the meeting and will be raised by the Chairman, on their behalf, during public participation. **Phone Calls will not be taken during the meeting.**

Call **0794 263 7210** to contact the Chairman.

The members of the public speaking will each have 4 minutes to voice their concern.

The Open Forum session is planned to last for 15 to 20 minutes and will be at the discretion of the Chairman.

A **List of Attendees** will be compiled

Confirmation of a request to attend together with an agenda will be sent 48hrs before the meeting.

Within 24 hrs of the meeting accepted members of the public will receive meeting joining instructions.

Joining the meeting on the day

All Attendees are reminded that the meeting will be recorded.

All participants in the meeting, both Councillors and members of the public will be held in a “**Waiting Room**” prior to the start of the meeting. Your Video image should be **On** to help verification and your microphone **Muted**.

Access to the meeting will be granted once attendees are verified as being “On the List”.

During the meeting

All participants other than the current speaker, will have their microphone **Muted**, when a person wishes to speak, that person should raise a hand. The Chairman will invite them to speak. They will then be **Unmuted** and able to speak. When finished they will be **Muted** again.

The **Waiting Room** will be monitored for late arrivals, but there will be no guarantee of acceptance and entry into the meeting.

The **Chat Facility** will not be used. **Any** use will be disregarded

Disruptive Behaviour

Should any attendee disrupt the meeting they will be given **2 warnings to desist**. If they continue to disrupt the meeting they will then be **removed** from the meeting.

Leaving the Meeting

Any person can leave the meeting at any time. Returning to the meeting through the **Waiting Room** cannot be guaranteed.

Rules and Requirements for Attending a meeting

1. Requests to attend the meeting must be sent by email to clerk@pamber-pc.gov.uk by Thursday 7th May.
2. Attendance will be confirmed 48hrs before the meeting with an agenda from the clerk by email.
3. To attend the meeting, a PC, Mac or internet enabled device will be required. Phone enquires/observations can be made prior to the meeting and will be raised by the Chairman, on their behalf, during public participation. Phone Calls will **not** be taken during the meeting.
Ring [0794 263 7210](tel:07942637210) to contact the Chairman prior to the meeting.
4. Joining instructions will be issue 24 hrs before the meeting from the clerk by email.
5. Attendees Must have their video **on** and Microphone **muted**.
6. Attendees will be checked before being allowed to enter the meeting.
7. The waiting room will be open 10 minutes before the meeting. Verified public attendees will be granted access to the meeting 2 minutes before the start. **All microphones will be muted** until the meeting starts.
8. The public have 2 opportunities to speak at the meeting.
 - a. Open Forum.
 - b. Public Participation – prior notice of subject matter is required.
9. Members of the public will have a maximum of 4 minutes each to speak.
10. Anyone wishing to speak **MUST** raise their hand to be noticed. The Chairman will then invite the person to speak, and their microphone will be **unmuted**.
11. The Chat Facility will **not** be used. Any use of the facility will be **disregarded**.
12. Microphones will be **muted** on completion of the discussion.
13. Disruption of the meeting will not be tolerated. Attendees will be **removed** from the meeting if they disrupt the meeting for a 3rd time.
14. Council Proposals.
 - a. The Chairman will request or make a proposal.
 - b. Councillors will raise a hand to speak, the chairman will invite the person to make a proposal.
 - c. Councillors wishing to Second the proposal will raise a hand. The Chairman will choose and announce the seconder.
15. Voting
 - a. The Chairman will name each councillor in turn and request a decision.
 - b. The invited councillor will respond, **In Favour, Against or Abstain**.